



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS SPECIAL MEETING

WEDNESDAY, AUGUST 20, 2014, 7:00-9:15 P.M.

COMMUNITY BIBLE STUDY BUILDING; 790 STOUT RD., COLORADO SPRINGS, CO 80921 (JUST EAST OF THE TCA NORTH CAMPUS)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

Minutes

- I. Call to Order (7:00 p.m.)
 - Dr. Woody called the meeting to order at 7:08 pm.
- II. Pledge of Allegiance / Roll Call 5 min
 - The following Board members were in attendance: Mr. Carter, Mr. Dubois, Dr. Harrington, Mr. LaValley, Mr. Ramsdell, Dr. Sojourner, and Dr. Woody.
- III. Approval of Agenda 5 min
 - Motion: Mr. Ramsdell moved to approve the agenda and was 2nd by Dr. Harrington.
 - Discussion Topics: None
 - Vote: By unanimous voice vote, the agenda was approved.
 - A. Board Special Business
 - 1. Board Unity 30 min
 - Action: Carter
 - Discussion
 - Rationale: to discuss the challenges and determine the proprieties of “Board Unity”
 - Motion: None
 - Discussion Topics:
 - Emphasized the Board speaks with one voice and represents all the parents, students, and staff at TCA
 - It is important to understand the Board Agreement
 - Consistent messaging/communication is important when addressing the community
 - The Board strives for orderly and professional discussions (disagreement is OK)
 - The Board must hold itself accountable
 - Communication within the Board must be transparent (reduce e-mail conversations)
 - If the Board has any thoughts about changes to the Board Agreement, please send suggestions to Mr. Carter by Monday night
 - Vote: None
 - 2. Vetting Discussion of Candidates for Appointment to the TCA Board and Approval of an Appointment Process and Timing 30 min
 - Action: Woody/Carter
 - Motion: to be determined
 - Rationale: to rank order the final list of candidates via ballot and decide the appointment process regarding interviews, revising the rank order of candidates, and an appointment vote at the September Board meeting
 - Motion: Dr. Woody moved to approve the following motion which was 2nd by Mr. LaValley:
 - That the TCA Board interview each of the four declared candidates to fill our current board vacancy for 10 minutes in alphabetical order starting at 5:30pm, Sep 8, 2014, prior the scheduled board meeting. Based on the interviews and written candidate submissions, the existing TCA Board members are to rank order the four candidates by paper ballot vote during the public board meeting. The TCA President and Board Clerk will consolidate the voted rankings into a single final rank ordering, present it to the Board Chairperson, who will announce the appointment to the TCA Board based on the first choice of the consolidated rank order vote. The complete final rank ordering should be preserved for AY 14/15 to fill any unanticipated vacancies during that year.
 - Discussion Topics:

- How soon does the Board want to fill Dr. Cameron's position? Goal is by September Board meeting.
- Questions to be used in the interviews
 - Send inputs for interview questions to Mr. Carter to compile and distribute to the Board
- Reviewed 4 finalist packages (Mr. Bender, Mrs. Carpenter, Mr. Jennings, and Mr. May)
 - Should the Board narrow the candidate pool down to 2 candidates? Yes.
- Vote: Mr. Dubois moved to narrow the candidate pool to two candidates (Mrs. Carpenter and Mr. Jennings) and was 2nd by Dr. Harrington.
 - By a hand vote of 4 to 2 the motion carries to narrow the candidate pool to two.
- Vote: Dr. Harrington moved to approve Dr. Woody's proposed motion with the following amendments and was 2nd by Mr. Dubois:
 - Amend the number of candidates from 4 to 2 to be interviewed.
 - The voting process will be a paper ballot vote rather than a rank order.
 - Amend vote counters from President/Board Clerk to D20 Liaison/Board Clerk.
 - Amend interview time from 10 minutes to 20 minutes.
 - Remove the last sentence referring to preserving the rank order.
- By unanimous voice vote, the Board approved the amended motion.
- Dr. Woody will contact all of the finalists to let them know of the Board's decision.

3. Reform the TCA Board Standing Sub-committees

30 min

Action: Woody

Motion: to be determined

Rationale: to organize standing Board sub-committees by appointing sub-committee Board members, assigning chairperson, task the sub-committee chairpersons with recruiting sub-committee members, drafting the sub-committee purpose statement, determining a minimum of two Board Strategic Calendar reporting dates for their sub-committee, and reporting their sub-committee formation to the Board at the October Board meeting

- Motion #1: Dr. Harrington moved to eliminate the current list of sub-committees and was 2nd by Mr. Dubois.
- Discussion Topics #1:
 - Purpose/need of current sub-committees
 - Dr. Woody proposed the formation of 4 sub-committees to replace the current list
 - FAC
 - Governance
 - Professional Development and Training
 - Core Values
 - The Core Values sub-committee will be addressed at a later time (Mr. LaValley was interested in chairing the committee with Mr. Ramsdell as a member)
- Vote #1: By unanimous voice vote, the Board approved the motion.
- Motion #2: Dr. Woody moved to approve the following motion and was 2nd by Dr. Harrington:
 - To form a TCA Board Governance Standing Sub-committee with the TCA Board Chairperson as the sub-committee chair. The sub-committee chair is directed to draft a purpose statement, recruit sub-committee members, and propose a minimum of two sub-committee reporting dates to place on the full board strategic calendar. The sub-committee purpose, membership, and reporting dates would be presented to the full TCA Board for approval at the Oct 6, 2014 meeting.
- Discussion Topics #2:
 - Who would be interested in being the chair of this committee and members?
 - Dr. Woody will chair the committee. Dr. Harrington, Mr. Carter, and Mr. LaValley had interest in being members.
- Vote #2: By unanimous voice vote, the Board approved the motion.
- Motion #3: Dr. Woody moved to approve the following motion and was 2nd by Mr. Carter:
 - To form a TCA Board Financial Advisory Committee Standing Sub-committee with the TCA Board Treasurer and TCA CFO as co-chairs. The sub-committee co-chairs are directed to draft a purpose statement, recruit sub-committee members, and propose a minimum of four sub-committee reporting dates to be placed on the full board strategic calendar. The sub-committee membership, purpose and reporting dates would be presented to the full TCA Board for approval at the Oct 6, 2014 meeting.
- Discussion Topics #3:
 - Dr. Woody and Mr. Dubois are already members of the current FAC and will remain as members.
 - Mr. Dubois will chair the committee.

- Vote #3: By unanimous voice vote, the Board approved the motion.
- Motion #4: Dr. Woody moved to approve the following motion and was 2nd by Mr. Carter:
 - To form a TCA Board Professional Development and Training Standing Sub-committee with Chris Carter as Chairperson. The sub-committee chair is directed to draft a purpose statement, recruit sub-committee members, and propose a minimum of two sub-committee reporting dates to place on the full board strategic calendar. The purpose, membership, and reporting dates would be presented to the full board for approval at the Oct 6, 2014 TCA Board meeting.
- Discussion Topics #4:
 - Who would be interested in being the chair of this committee and members?
 - Mr. Carter will chair the committee. Dr. Harrington and Mr. Ramsdell had interest in being members.
- Vote #4: By unanimous voice vote, the Board approved the motion.
- Motion #5: Mr. LaValley moved to add the Senate back to list of sub-committees of the Board and was 2nd by Dr. Harrington.
- Discussion Topics #5:
 - The Senate is still an active committee created by the Board and Co-Chaired by Dr. Sojourner.
- Vote #5: By unanimous voice vote, the Board approved the motion.
- Dr. Sojourner volunteered to be a member of each committee.

IV. Executive Session (If required) 30 min

Action: Woody

Motion: to move into executive session

Rationale: Pursuant to CRS 24-6-402 (4) (a) (f)

(a) Discussions regarding buying or selling property

(f) Determine contract negotiation strategies

- There was no need for the executive session

V. Board Communication 5 min

Board Communication Planned

Action: Carter

Rationale: to develop and approve of communication update to community

- On future Board meeting announcements, place a notice that the TCA community is welcome to attend Board meetings, Special Board Meetings, and Working sessions. (Bob)
- Add announcement of the two finalists to the Board communication from the Aug 11 Board meeting (Carter)
- Add a working session in October to discuss Board communication and Sub-committees

VI. Adjournment (Approx. 9:15 p.m.)

- Mr. Carter moved to adjourn the meeting and was 2nd by Mr. Ramsdell
- By unanimous voice vote the meeting was adjourned.



Chris Carter
Board Secretary

Date Approved by Board (September 8, 2014)